

AGENDA

**REGULAR MEETING
BOARD OF COMMISSIONERS
CITY OF FRANKFORT, KENTUCKY
315 WEST SECOND STREET
FRANKFORT, KY 40601
(502) 875-8500**

**NOVEMBER 21, 2002
5:00 P.M. (EST)**

- 1. INVOCATION** Lieutenant Greg Moore, Chaplain, Fire Department
ROLL CALL
MINUTES November 4, 2002 Work Session; November 7, 2002 Regular Meeting
MAYOR'S REPORT

2. CEREMONIAL ITEMS

- 2.1 Quarterly Report on Economic Development Activities from the Capital Community Economic/Industrial Development Authority.

Background: Executive Director Darrell Gilliam from the Capital Community Economic/Industrial Development Authority (CCEIDA) will be in attendance to introduce a new reporting system to the Board of Commissioners on economic development activities. It is the intent to establish a quarterly reporting system at Board of Commissioners meetings to inform the Board and general public on the initiatives for economic development.

As the Board of Commissioners is aware, the Capital Community Economic/Industrial Development Authority is a partnership between Franklin County Fiscal Court and the City of Frankfort on industrial recruitment and marketing for our region. The CCEIDA works in a very integrated manner with State economic development agencies, other municipal and county governments, plus local organizations such as Downtown Frankfort, Inc. and the Frankfort Area Chamber of Commerce.

Attachments: None.

- 2.2 Certificate of Recognition to Kentucky State University on Hosting the Southern Intercollegiate Athletic Conference Volleyball Championship at Farnham Dudgeon Civic Center on November 13-14, 2002.

Background: The Frankfort community was pleased to be the host site for the Southern Intercollegiate Athletic Conference Volleyball Championship in conjunction with the host of the event - Kentucky State University. In actuality the event was a collaborative effort among Kentucky State University, Capital Plaza Operations, the Frankfort Area Chamber of Commerce, Downtown Frankfort, Inc., and the Frankfort/Franklin County Tourist & Convention Commission.

Mr. Tony Charters, Executive Director from the Tourist Convention, and representatives from Kentucky State University have been invited to attend the regular meeting on 11/21/02 to receive a certificate of recognition. The certificate is to highlight the attention and recognition received by the Frankfort community in hosting this regional athletic competition.

Attachments: None.

3. ORDINANCES

- 3.1 First reading of An Ordinance Reducing the Boundaries of the City of Frankfort, Kentucky, by Striking from the Corporate Limits an Approximately 31.4 Acre Tract of Land Lying Along U.S. 421 North from the Northern Boundary of Bellepoint Subdivision to Immediately North of Clifty Drive.

Background: Over the past year the Board of Commissioners has discussed reducing the corporate limits of the City of Frankfort relative to the Clifty Drive area off U.S. 421 North per the request of the property owners in that area.

Although the approximately 31.4 acre tract of land is in the city limits, the properties had prior to the year 2001 been presumed by the PVA (Property Valuation Administrator) to reside in the county and property owners had not paid city taxes nor received city services for road maintenance or solid waste collection. The properties were picked up by the PVA for tax purposes in 2001 and the City taxes were exonerated due to services not having been provided.

The residents of Clifty Drive then requested that the City reduce its boundaries by removing that portion of Clifty Drive that is currently within the city limits. On 5/23/02, the City enacted an ordinance proposing to reduce the boundaries by striking the approximately 31.4 acre tract of land. The question was submitted by ballot to the qualified voters of the area at the regular election held 11/5/02, and the measure passed, receiving eight (8) yes votes and zero (0) no votes.

Recommendation: Provide first reading.

Attachments: Ordinance.

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 875-8563
E-mail: jhackbrt@fewpb.com

4. ORDERS

None.

5. RESOLUTIONS

None.

6. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Commission member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

6.1 Bid Award - TV Camera System for Sewer Inspections. (Sewer Department)

Background: On 8/8/02, the Board of Commissioners authorized the Sewer Department to bid a TV Camera System for televising the interior of sewer pipes. The camera is used to inspect new sewers for defects prior to acceptance by the Department and to inspect existing sewers for damage and view blockages.

The camera unit currently being used by the Department is over 8 years old and has been a maintenance factor due to breakdowns in system components. Downtime of the unit for repairs impacts the Department's ability to respond to inspection requests by homeowners in a timely manner.

Additionally, the Department's present camera unit does not have a lateral runoff attachment to inspect house laterals from the sewer main. This feature will allow the Department to televise and inspect the interior of house laterals from the sewer main to a maximum of 75 feet up the lateral.

Finally, with the move to implement GIS into the Department, a new camera will provide digital imagery for downloading into GIS. The camera currently used cannot provide digital imagery.

Three bids were received 9/5/02 and are shown on the Bid Tabulation Sheet.

Financial Analysis: The recommended bid price is \$150,524 with a trade-in of \$21,000 on the Department's existing unit for an extended price of \$129,524. There is \$130,000 budgeted in the 2002-2003 Sewer Replacement Account 300.68.56550 for a replacement TV Camera System.

Recommendation: Award bid to Cues for a TV Camera System with lateral runoff attachment in the amount of \$150,524 with a trade-in of \$21,000 on the Department's existing unit for an extended price of \$129,524.

Attachments: Bid Tabulation Sheet for Bid No. 220010-68.
Memorandum from Sewer Director dated 11/13/02.

Contact Person:

Name: William R. Scalf, Jr.
Title: P.E., Director
Department: Sewer
Phone: (502) 875-2448
E-mail: wscalf@fewpb.com

6.2 Bids - Articulated 4x4 Front Wheel Loader. (Sewer Department)

Background: On 9/19/02, the Board of Commissioners authorized the Sewer Department to bid an articulated 4x4 front wheel loader with a 2.5 yard minimum and 3.0 yard maximum bucket. The loader will be utilized to load biosolids wasted at the plant onto trucks for transport to the landfill. With the recent award for disposal of biosolids to BFI, a larger capacity vehicle is being used to transport the material from the plant to the landfill. The use of a loader with a larger capacity bucket will reduce loading time of the trucks.

Currently, the Department uses a front wheel drive backhoe with a 1.5 yard bucket. This process was adequate when smaller trucks were used for the landfarming operation, but is time consuming with the larger trucks used by BFI.

Because one page of the Technical Specifications was missing, only one bidder met all requirements of the vehicle bid by the Department. Rejecting the bids and re-bidding will provide the Department with a better selection of vehicles and bids.

Recommendation: Reject all bids and authorize a new bidding process.

Attachments: Memorandum from Sewer Director dated 11/13/02.

Contact Person:

Name: William R. Scalf, Jr.
Title: P.E., Director
Department: Sewer
Phone: (502) 875-2448
E-Mail: wscalf@fewpb.com

6.3 Authorization to Dispose of Property from Various City Departments in Conjunction with the City Auction to be Held on November 23, 2002 and Other Disposal Methods. (City Manager's Office)

Background: Periodically, the City disposes of its surplus and/or obsolete materials/items at public auction, sealed bids or donation. Each department that has surplus/obsolete materials has submitted a listing of items for inclusion on the "Material For Disposal Summary," to be authorized by the Board of Commissioners for disposal purposes. Additionally, the Police Department has submitted a list of body armor to be disposed of by donation to the Kentucky League of Cities. The donation is requested due to the body armor can no longer be utilized by the Police Department due to the age of the items having surpassed the seven (7) year limit of the armor's recommended usage as established by the National Institute of Justice Laboratories.

The Kentucky League of Cities will use the donation to provide body armor to smaller police departments who may have limited resources to obtain this type of item.

Recommendation: Authorize the "Material For Disposal Summary" for utilization at the City Auction to be held on Saturday, November 23, 2002 beginning at 10:00 a.m. at the City Garage on Bald Knob Road. Additionally, authorize the donation of body armor to the Kentucky League of Cities for recycling to other law enforcement agencies.

Attachments: Material For Disposal Summary.
Body Armor surplus list.

Contact Person:

Name: James V. Nichols
Title: Purchasing Agent
Department: City Manager's Office
Phone: (502) 875-8500
E-mail: JNichols@fewpb.com

6.4 Personnel.

<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Effective Date</u>	<u>Other</u>
Promotion	Chris Markey	Sewer	11/26/02	Promotion from Plant Operator Trainee to Plant Operator I (received state certification)
Promotion	Allen Yocum	Sewer	11/26/02	Promotion from Plant Operator Trainee to Plant Operator I (received state certification)
Confirmation	Chris Markey	Sewer	12/4/02	Position of Plant Operator I

Attachments: None.

7. BOARD APPOINTMENTS

8. OLD BUSINESS

8.1 Contract Execution on the Streetscape Phase 2 Project - Meyer Midwest, Inc. (Public Works)

Purpose: The purpose of this item is to authorize contract execution with Meyer Midwest, Inc. to construct the Streetscape Phase 2 improvements.

Background: The Board of Commissioners awarded the Streetscape Phase 2 construction bid to Meyer Midwest, Inc. on 11/7/02. The Project Engineer, Joe Grider, recommended deleting the streetprint crosswalks item from the scope of work in order to meet budget constraints. The Board agreed to delete this item from the project scope and directed the Public Works Department to pursue constructing the crosswalks during the summer of 2003. The contractor is coordinating with Grider Engineers on the contract documents. The Board of Commissioners will be advised if the documents are completed prior to the 11/21/02 regular meeting.

Subject to contract execution, the Notice to Proceed to begin the improvements will be issued per the prior directive of the Board of Commissioners to commence this project for winter construction. This latter point was intended to minimize community disruption to local businesses in the downtown area during the construction period.

Recommendation: Approval.

Attachments: None.

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 875-8563
E-mail: jhackbrt@fewpb.com

Jo Shockley
Special Projects Coordinator
City Manager
(502) 875- 8500
jshockley@fewpb.com

9. NEW BUSINESS

10. CITIZEN COMMENTS (Non-agenda items)

11. COMMISSIONER COMMENTS

12. ADJOURNMENT